



Regd. Office:

2nd Floor, A-3 Shree Ganesh Nagar Housing Society,
Ramakaka Temple Road, Chhani, Vadodara-391740

Ph. : 0265 - 2773672, 2773535

Factory:

F-86 to F-90, RIICO Industrial Area,

Swaroopgunj, Dist. Sirohi, Rajasthan - 307023

E-mail : info@kotyark.com, kipl7722@gmail.com,

Website : www.kotyark.com

CIN : U24100GJ2016PLC094939 • GST : 08AAGCK3927K127

Date: September 04, 2024

To,
The Manager-Listing
National Stock Exchange of India Limited
Exchange Plaza, Bandra Kurla Complex,
Mumbai – 400051.

Sub: Outcome of Board meeting held on today i.e. on Wednesday, September 04, 2024, in terms of second proviso to Regulation 30(6) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.

Ref: Kotyark Industries Limited (Symbol/ ISIN: KOTYARK/INE0J0B01017)

Respected Sir/ Madam,

Pursuant to the Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, we hereby inform you that the Board of Directors of the Company, in their Board Meeting held on today, i.e. on Wednesday, September 04, 2024, at the Registered Office of the Company situated at A-3, 2nd Floor, Shree Ganesh Nagar Housing Society, Ramakaka Temple Road, Chhani, Vadodara-391740, Gujarat and which was commenced at 04:00 PM and concluded at 06:15 PM has inter-alia considered, approved and take on record the following matters:

1. Approved the Draft Notice of 08th Annual General Meeting ('AGM') and Directors' Report along with its requisite annexures and other reports to be included in the annual report for the financial year ended on March 31, 2024.
2. Decided to call 08th AGM of the company to be held on Friday, September 27, 2024 at 04.00 p.m. (IST) through Video Conferencing/ Other Audio Visual Means ("VC/OVAM") in compliance with the applicable circulars of Ministry of Corporate Affairs (MCA) and SEBI.

The copy of Notice of 08th Annual General Meeting and Annual Report for the financial year 2023-24 will be submitted to exchange as soon as the same be dispatched to the Shareholders of the Company through e-mail registered With Company/Depositories;

3. Approved the schedule of Annual General Meeting w.r.t. cut-off date for remote e-voting, remote e-voting start date and end date.
4. Fixed Friday, September 20, 2024 as Record Date for the purpose of determining eligibility of Shareholders for final dividend of Rs. 7.50/- (Seven Rupees and Fifty Paise only) per equity share of face value of Rs. 10/- each for the financial year on 31st March, 2024.
5. Appointment of M/s. SCS and Co. LLP, Practicing Company Secretary as the Scrutinizer for conducting the E-Voting Process for the 08th Annual General Meeting of the Company.
6. To Consider and approved the appointment of National Securities Depository Limited (NSDL) as e-Voting agency for availing the facility of remote e-Voting at 08th Annual General Meeting of the Company.
7. Took Note of resignation of Mr. Amish Dhirajlal Shah, Chief Financial Officer of the company from the post of Chief Financial Officer, w.e.f. the closing of working hours on September 04, 2024 on account of health reason.

Further the Company has received resignation letter from Mr. Amish Dhirajlal Shah dated September 04, 2024 and company acknowledges the same. Resignation Letter received from Mr. Amish Dhirajlal Shah is enclosed herewith.



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The details as required under Regulation 30 of the Listing Regulations read with SEBI Circular No. SEBI/HO/CFD/CFD-PoD-1/P/CIR/2023/123 dated July 13, 2023 is enclosed as Annexure A

8. On recommendation of Nomination & Remuneration Committee and based on Approval of Audit Committee, considered and approved appointment of Mrs. Dhruvi Mihir Shah as Chief Financial Officer (CFO) of the Company w.e.f. September 05, 2024.

The details as required under Regulation 30 of the Listing Regulations read with SEBI Circular No. SEBI/HO/CFD/CFD-PoD-1/P/CIR/2023/123 dated July 13, 2023 is enclosed as Annexure A.

9. Approved Alteration of Articles of Association of the Company ;

Brief of Proposed Amendment in Article of Association:-

- i. Deletion of the definition of "Seal" stated under Interpretation, i.e. 1 (z) "seal"
- ii. Substitution of Existing Article No. 6(iii) with following
Every certificate shall be issued under the signature of two Directors or one Director & the Company Secretary, and shall specify the shares to which it relates and the amount paid-up thereon.
- iii. Substitution of Existing Article No. 29(iii) with following
A Certificate under the signature of two Directors or one Director & the Company Secretary of the Company, specifying any shares held by any member shall be prima facie evidence of the title of the member of such shares.
- iv. Substitution of Article No. 145 along with its heading "The Seal" With following Article with Heading "Authentication of Documents"
Save as otherwise expressly provided in the Act or these Articles, a document or proceeding requiring authentication by the Company may be signed by a Director, the Managing Director, the Manager, the Secretary or an authorized officer of the Company

10. Approved the re-appointment of M/s. Manubhai & Shah LLP, Chartered Accountants (FRN: 106041W & Peer Review No. W100136) as Statutory Auditors of the Company for a term of 2 years till the conclusion of 10th AGM to be held in the year 2026.

The details as required under Regulation 30 of the Listing Regulations read with SEBI Circular No. SEBI/HO/CFD/CFD-PoD-1/P/CIR/2023/123 dated July 13, 2023 is enclosed as Annexure B.

Brief profile of Statutory Auditor is enclosed herewith.

11. Approved the Appointment of M/s. SCS and Co. LLP, Practicing Company Secretaries, Ahmedabad, as the Secretarial Auditor of the Company to conduct the Secretarial audit of the Company for the Financial Year 2024-25.

The details as required under Regulation 30 of the Listing Regulations read with SEBI Circular No. SEBI/HO/CFD/CFD-PoD-1/P/CIR/2023/123 dated July 13, 2023 is enclosed as Annexure C.

Brief profile of Secretarial Auditor is enclosed herewith.



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12. Approved the Appointment of M/s. Ravi Shah & Co., Chartered Accountant (Firm Registration No. 121394W) as Internal Auditor of the Company for the Financial Year 2024-25.

The details as required under Regulation 30 of the Listing Regulations read with SEBI Circular No. SEBI/HO/CFD/CFD-PoD-1/P/CIR/2023/123 dated July 13, 2023 is enclosed as Annexure D. Brief profile of Internal Auditor is enclosed herewith.

13. Considered and took note of the Notice for non-compliance with SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 issued by NSE on June 14, 2024. Board of Directors considered and analyzed the delay in compliances along with penalty payment. Board of directors warned company's compliance team to be careful in future to avoid such delay in making compliances to the Stock Exchange.
14. Considered and approved all other business as per agenda circulated

Kindly take the above on your record.

For, Kotyark Industries Limited

Bhavesh Nagar
Company Secretary & Compliance Officer
Mem. No. A62546

Place: Vadodara

Encl.: A/a





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Annexure A

Details as required under Regulation 30 of the Listing Regulations read with SEBI/HO/CFD/CFD-PoD-1/P/CIR/2023/123 dated July 13, 2023

Sr. No.	Particulars	Details	
1	Name of Key Managerial Personnel	Amish Dhirajlal Shah	Dhruti Mihir Shah
2	Reason for change viz. appointment, resignation, removal, death or otherwise;	Resignation	Appointment
3	Date of Appointment / reappointment / cessation (as applicable) & term of appointment/re-appointment	w.e.f. closing of working hours on 04/09/2024	Mrs. Dhruti Mihir Shah is being appointed as Chief Financial Officer (CFO) of the Company w.e.f. 05/09/2024.
4	Brief Profile (In case of Appointment)	N.A.	Mrs. Dhruti Mihir Shah is Whole-Time Director of the Company and has an experience of over 10 years in the field of this industry. She has sound accounting and commercial knowledge. She brings to the Company her invaluable business acumen and the most critical experience of success.
5	Education Qualification	N.A.	Master of Commerce and Master in Business Administration
6	Disclosure of Relationships between Directors (in case of appointment of a Director)	N.A.	Not related to any Directors & KMP of the Company

Annexure-B

Details as required under Regulation 30 of the Listing Regulations read with SEBI/HO/CFD/CFD-PoD-1/P/CIR/2023/123 dated July 13, 2023

Re-appointment of Statutory Auditor

Sr. No.	Details of the event that need to be provided	Information of Such events
1.	Name of the Statutory Auditor	M/s. Manubhai & Shah LLP, Chartered Accountants (FRN: 106041W & Peer Review No. W100136)
2.	Reason for change viz. Re-appointment, resignation, removal, death or otherwise;	Re- Appointment as Statutory Auditors of the Company.
3.	Date of Re- appointment/cessation & term of appointment	September 04, 2024 For Conducting Statutory Audit of the Company for the Financial year 2024-25.
4.	Brief Profile;	As attached
5.	Disclosure of relationships between directors (in case of appointment of a director)	Not Applicable
6.	Information as required pursuant to NSE Circular with Ref No. NSE/CML/2018/24 dated June 20, 2018	-



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Website : www.kotyark.com

CIN : U24100GJ2016PLC094939 • GST : 08AAGCK3927K1Z7

Annexure-C

Details as required under Regulation 30 of the Listing Regulations read with SEBI/HO/CFD/CFD-PoD-1/P/CIR/2023/123 dated July 13, 2023

Appointment of Secretarial Auditor

Sr. No.	Details of the event that need to be provided	Information of Such events
1.	Name of the Secretarial Auditor	M/s. SCS AND CO LLP (Firm Registration Number: - L2020GJ008700, Peer Review No.5333/2023)
2.	Reason for change viz. appointment, resignation, removal, death or otherwise;	Appointment as Secretarial Auditors of the Company.
3.	Date of appointment/cessation & term of appointment	September 04, 2024 For Conducting Secretarial Audit of the Company for the Financial year 2024-25.
4.	Brief Profile;	As attached
5.	Disclosure of relationships between directors (in case of appointment of a director)	Not Applicable
6.	Information as required pursuant to NSE Circular with Ref No. NSE/CML/2018/24 dated June 20, 2018	-

Annexure-D

Details as required under Regulation 30 of the Listing Regulations read with SEBI/HO/CFD/CFD-PoD-1/P/CIR/2023/123 dated July 13, 2023.

Appointment of Internal Auditor

Sr. No.	Details of the event that need to be provided	Information of Such events
1.	Name of the Internal Auditor	M/s. Ravi Shah & Co., Chartered Accountant (Firm Registration No. 121394W).
2.	Reason for change viz. appointment, resignation, removal, death or otherwise;	Appointment as Internal Auditors of the Company.
3.	Date of appointment/cessation & term of appointment	September 04, 2024 For Conducting Internal Audit of the Company for the Financial year 2024-25.
4.	Brief Profile;	As attached
5.	Disclosure of relationships between directors (in case of appointment of a director)	Not Applicable
6.	Information as required pursuant to NSE Circular with Ref No. NSE/CML/2018/24 dated June 20, 2018	-

Amish Dhirajlal Shah

A-200, Santok Nagar Society,
Chhani Road, Vadodara – 390002
Ph. - 9409030805

Date: September 04, 2024

To,
The Board of Directors,
KOTYARK INDUSTRIES LIMITED
A-3, 2nd Floor, Shree Ganesh Nagar Housing Society,
Ramakaka Temple Road,
Chhani Vadodara - 391740.

Subject: Resignation Letter from the post of Chief Financial Officer (CFO) of M/s. Kotyark Industries Limited

Dear Sir/ Madam,

This is to inform the Board that due to health issue, I hereby tender my resignation from the post of Chief Financial officer of the company with effect from the close of business hours on Wednesday, September 04, 2024.

I hereby confirm that there are no other material reasons for my resignation other than those mentioned above.

I would like to place on record my sincere thanks to the management and all members of the Board. I wish the Company all the success in future.

Kindly accept my resignation from the Company and oblige.

Thanking You,

Yours Sincerely,



Amish Dhirajlal Shah
PAN: AMWPS5143C

Date: September 04, 2024
Place: Vadodara

Manubhai & Shah LLP

Chartered Accountants

Achieving Excellence in Client Service Through

Expertise & Experience



About **Manubhai & Shah LLP**

*Building a **better world**, one **balance sheet** at a time*

Manubhai & Shah LLP was established in 1975 by Mr. Manubhai Patel who started his practice in the year 1959. In the year 2014, Shah & Co. merged with the firm. Shah & Co. was established in the year 1945, whose senior partner Late Mr. Pradyumna N. Shah was a past president of The Institute of Chartered Accountants of India. Over the years Manubhai & Shah LLP has developed into one of the leading Chartered Accountancy firms in India with a global client base. The firm is able to offer broad spectrum of services to its clients.

The firm is having highly experienced, knowledgeable, young, enthusiastic and techno savvy partners. It has absorbed majority of partners from within the firm. This has resulted into a highly competent and dedicated team of professionals clearly focused on serving clients and providing value addition. As a result of this, the firm has gained confidence of the clients over decades of their association with the firm.

Some of the partners have served on the Board of Directors of of public and private companies, banks and mutual funds as Independent Directors.



The firm provides services to clients in a broad spectrum of trade and industries as well as non-profit organizations. The client groups include private and public sector corporates, government and semi government agencies, partnership firms and high net worth individuals.

In a world where policies and processes are forever changing, we foster faith and reliance through our work. Manubhai & Shah LLP is a client-centric organization, passionate about helping you excel through first-rate audit, assurance, consultation, risk and financial advisory, risk management, tax, and related services.

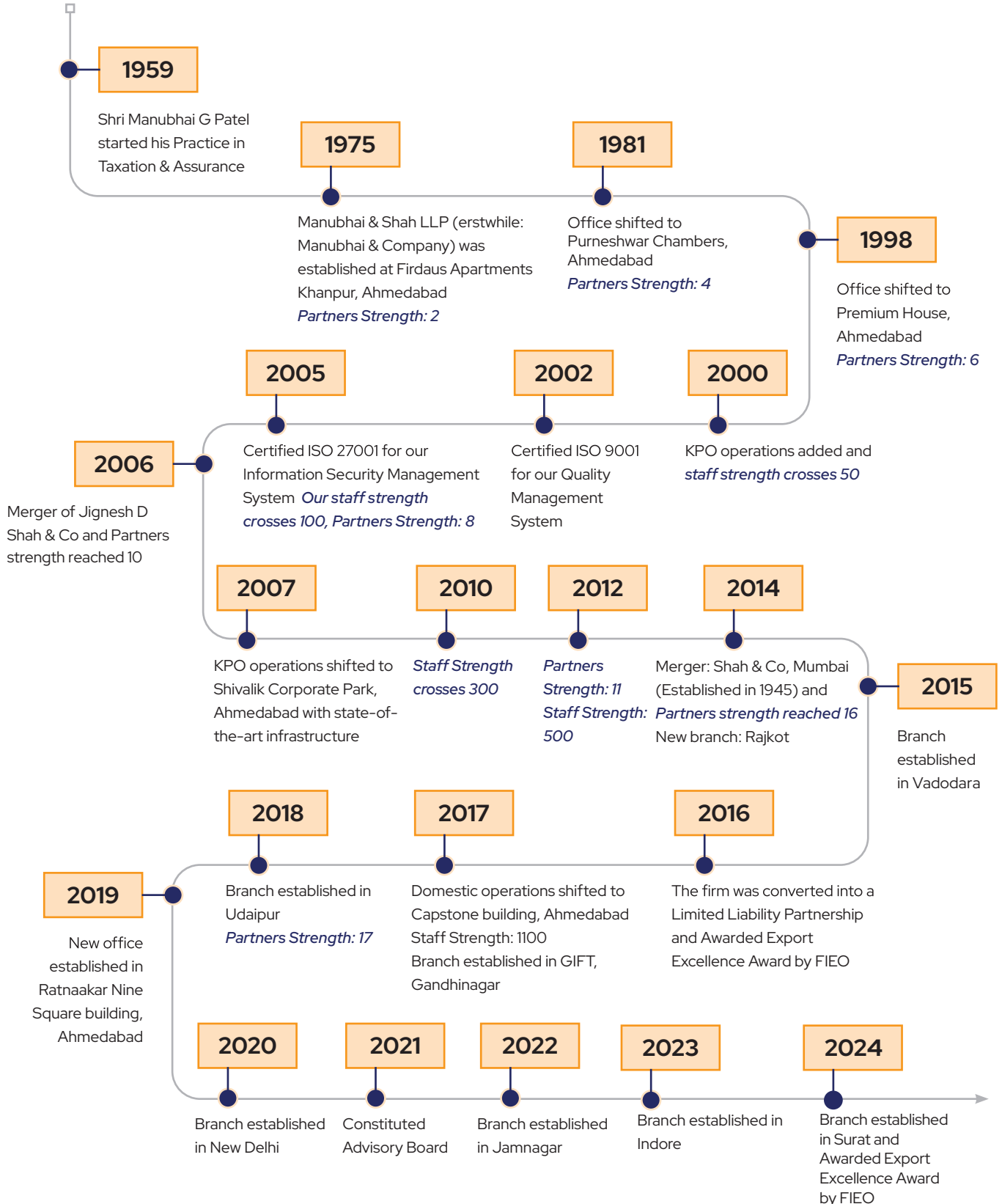
The firm understands client's business and gains insights putting our rich experience and expertise to use. We employ an army of seasoned, qualified, and enthusiastic team members, who work with utmost commitment to help realize your vision.

The firm has been accredited with ISO 9001 certification for its Quality Management System and its Knowledge Processing Division is accredited with ISO 27001 certification for Information Security Management System.

The Firm is on the panel of consultants maintained by The World Bank, Asian Development Bank, Reserve Bank of India, Comptroller and Auditor General of India, Securities and Exchange Board of India, Government Departments, various regulatory bodies and institutions.

Legacy Timeline

Evolving history behind Manubhai & Shah LLP



Partners

Founder Partners



Mr. Manubhai Patel

Founder Partner

With over 64 years of experience in direct taxation, domestic and international taxation, management advisory and arbitration Mr. Manubhai G Patel is a veteran in the field of taxation. He is a Chartered Accountant and a visionary with the ability to direct group of experts towards effective achievement of planned long term as well as short term goals.



Late Mr. Pradyumna Shah

Founder

Late Mr. Pradyumna Shah had over 73 years of experience in the field of finance and taxation. With an encyclopaedic knowledge and extensive experience in taxation, he led many reputed institutes towards success. Late Mr. Pradyumna Shah was a Chartered Accountant, ICWA and DCT, spearheading the domain of taxation in India. He also served the prestigious Institute of Chartered Accountants of India as a President in the year 1983-84.

Manubhai & Shah LLP

Chartered Accountants

Managing Partners



Mr. Kaushik Patel

Co-Managing Partner



Mr. Kshitij Patel

Co-Managing Partner

Partners



Mr. Sanjay Shah

Partner, Tax



Mr. Girish Pandya

Partner, Tax



Ms. Arti Shah

Partner, Tax



Mr. Jignesh Shah

Partner, Audit, Business
Advisory



Mr. Ashish Shah

Partner, Audit



Mr. Dalpat Shah

Partner, Tax



Mr. Hitesh Pomal

Partner, Audit, Knowledge
Process Outsourcing



**Mr. Krishnakant
Solanki**

Partner, Audit



Mr. Hardik Shah

Partner, Knowledge Process
Outsourcing

Manubhai & Shah LLP

Chartered Accountants



Mr. Laxminarayan Yekkali

Partner, Audit



Mr. Gaurav Parmar

Partner, Audit, Risk Assessment



Mr. Druman Patel

Partner, Knowledge Process Outsourcing, Transaction Advisory



Mr. Vitesh Gandhi

Partner, Audit



Mr. Drupad Patel

Partner, Transaction Advisory, MSME & Startups



Mr. Devansh Gandhi

Partner, Business Advisory and Audits

Advisory Board



Mr. Sudhin Choksey

Mr. Sudhin Choksey is the Chairman-Advisory Board of the firm and was the former Managing Director & CEO of Gruh Finance Limited. He is considered as one of the foremost authorities in affordable housing finance in India.



Mr. Nilesh Arora

Mr. Nilesh Arora is a postgraduate from IIM, Ahmedabad in Business Administration and Management and has helped over 300 organizations across the globe in the fields of Operational excellence & business excellence in industrial & service sectors.



Mr. Hemal Patel

Mr. Hemal Patel is a successful serial entrepreneur and a technology executive with diverse skills and management experience, including sales, marketing, product design, product development and financial management.

Industries we serve



Automobile, Auto Ancillary and Manufacturing

We provide comprehensive services to aptly address and resolve the intricacies in accounting compliance, & taxation. From 'whether to start the project or not? ', to filing all submissions with relevant authorities, we cover everything.



Banking, Insurance and Financial Institutions

We provide auditing services to banking, insurance, and financial institutions. Due to our experience and expertise, we have been empanelled with the RBI and served large banks & NBFCs.



Aviation

Our skilled professionals understand the industry-specific requirements of the aviation sector. We provide our services to this sector to address the auditing, compliance, and tax-related intricacies.



Education

We cater our services to educational institutions through reports such as balance scorecards to measure the quality of the institute's operations.



FMCG

We provide book-keeping, consultancy, assurance, and taxation services to this sector clients. We also advise the clients on inventory management and with performing physical inventory checks.



Hospitality and Healthcare

Apart from our compliance, taxation, and assurance services, we emphasize management audit by reviewing and framing the policies. We provide full accounting services and assist with taxation advice.



Infrastructure

In the Infrastructure sector- one of the fastest-growing sectors of the country, our portfolio includes clients from sectors such as construction, dams, mining and metals.



IT and ITes

The IT and ITes sectors deal with a large volume of data and are technologically advanced. Our tech-savvy team assists the IT-enabled sector with compliance, consultancy, financial and taxation requirements.



Media and Entertainment

Our tax and accounting specialists serve this industry by taking care of the specific compliance requirements with respect to taxation, optimize the cash flow, and prevent risk.



Green Energy

Our expertise in audit, assurance, and advisory ensures that these enterprises maintain financial integrity and seize new opportunities in a market that is essential for the global shift towards sustainability.



Non-Governmental Organizations

We provide our services to NGOs with their special taxation requirements involving trust provisions, internal and management audit services. Our services result in tax



Real Estate

We adhere to all compliances of The RERA Act, 2016. Our services range from the advisory of implementation of RERA to filing submissions to the authority.



Petroleum

From the refineries to intermediaries and retail distributors; we provide our services to all the stakeholders with respect to their book-keeping, assurance, compliance, and taxation services requirements.



Pharmaceutical

Apart from financial and assurance services, our scope of work includes establishing an internal control system, checking the quality standards, financial audits, and legal compliances.



Power, Energy and Steel

We have worked with some of the big players in the Power and energy industry. For this industry, we advise our clients with concerns around complex industry reporting and compliance requirements.



Shipping

We cater our services to shipbrokers, recyclers, and cargo companies. We adhere to all the industry-specific norms while reporting, do monthly analysis, and prepare inventory and logistics expenses reports.



Private Equity and Venture Capital Funds

We play a vital role from formation to compliance of the Private Equity and VC Funds. We also provide our services to India's first International Financial Services Centre which has helped us grow globally.



Retail, White Goods and Consumer Electronics

With a spike in the usage of technological devices, this industry has seen very significant growth. We provide our services to the retailers and distributors of white goods as well as consumer electronics.



Telecom

The Telecom sector has boomed in the last decade, which often leads to regulatory changes. We provide audit services to address the complexity arising due to the growth of the sector and the periodic regulatory changes.



Textile

The sector covers manufacturers, prominent businessmen, and retailers and we provide our services to all of them. Our expert accountants provide recording and accounting services of activities during manufacturing.

Our Services



Accounting

We can help you deliver reliable and timely books of accounts, correct and accurate results of the finances of a company.



Attestation

We rely on stringent auditing standards and time tested audit practices to perform the annual audit of the company accounts.



Company Law

We provide consultation on implications of the law, its effect on your business and solutions for your business to adapt and grow in congruence with it.



Cyber Security

Our preventive cybersecurity approaches revolve round keeping people, process, and technology together.



Estate Planning

Planning is important for preservation and succession of the client's estate. By being your right advisor, we can save you from a lot of headaches.



Foreign Exchange Consultancy

For entities in overseas financial market, we do market forecast, provide in-depth analysis of markets and make trade recommendations based on these findings.

Manubhai & Shah LLP

Chartered Accountants



Knowledge Process Outsourcing

We are capable of providing excellent cost- efficiency, whether it is an auditor, tax professional, or accountant, we work precisely the way your team does.



Management Consultancy

Our team suggests solutions that help your organization leverage core strengths to achieve your long-term objectives successfully.



Risk Assessment

Through an Enterprise Risk Management (ERM) approach, our team measures, controls, and mitigates risks and provides you with tailor-made solutions.



Taxation

We partner with businesses to assist them with our taxation related services and build trust through our commitment and transparency.



Transaction Advisory

From accounting, business valuation, IPO support, mergers & amalgamation, arbitration and conciliation to advising and complying to various provision of FEMA/ RBI, we do it all.



Virtual CFO

Our services cover GST and TDS compliance, ROC, Income Tax Return filing, legal support services and so on.

Philosophy

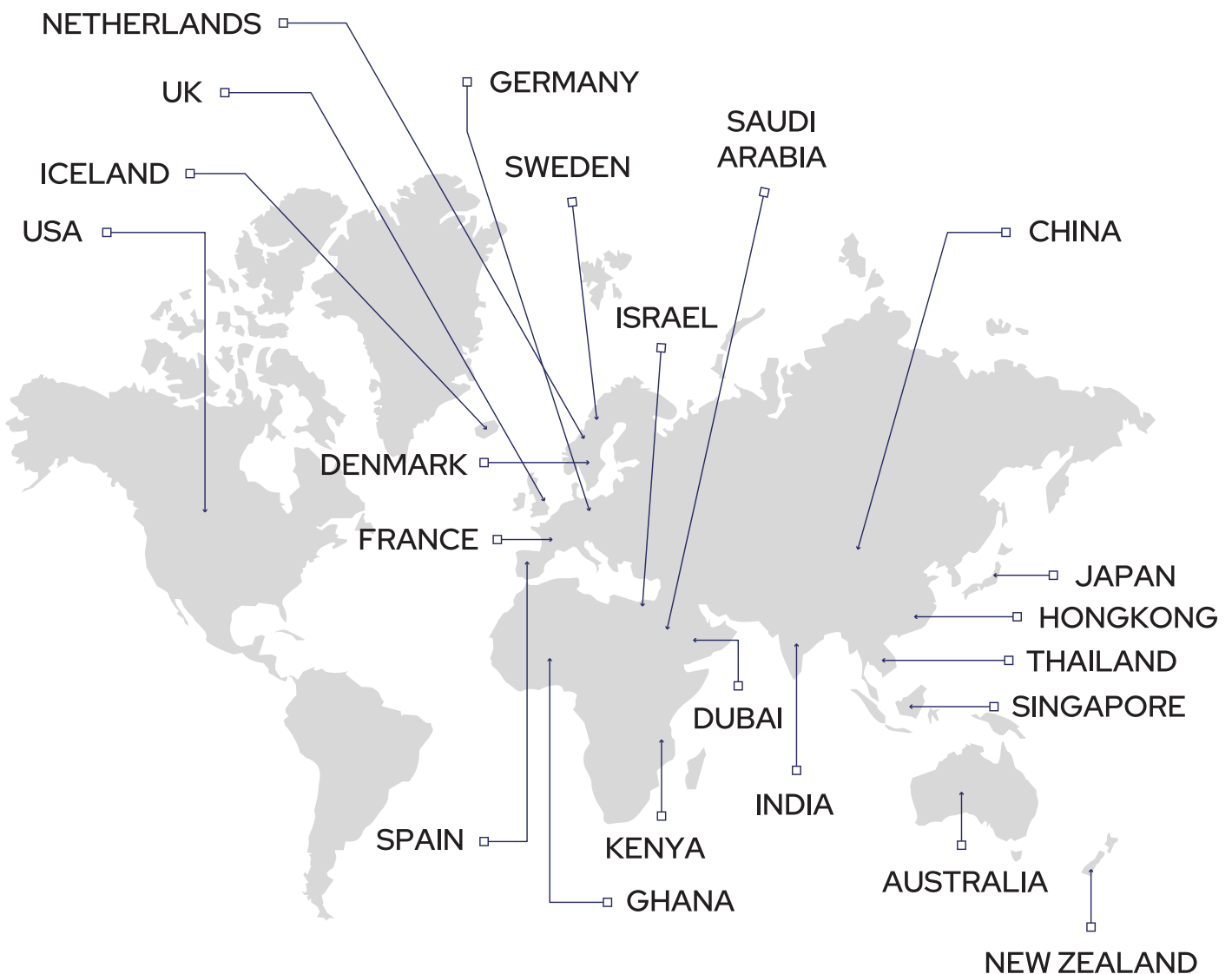
At Manubhai & Shah LLP, our strategy has always been to understand what is most important to the client, to help them look for ways, to create sustainable value addition and satisfaction in a truly professional environment.

It is our earnest endeavour to apply best business practices, quickly implement innovations, put insight into action, provide perspectives on value creation, create and develop truly congenial human resources by providing the most conducive environment.

An attempt is made to outline what the firm is all about and how it works. But some things just can't be conveyed through words, the power of any idea for instance, or the positive results of constructive dialogue, or the reassuring feeling of a personal relationship. At Manubhai & Shah LLP continuous innovation, pragmatic decision-making, hard work and above all team-work are some of the factors, which makes the firm the right consultant and advisor. The collective belief at Manubhai & Shah LLP is that the trust and faith of people are necessary to work successfully.



Global Spectrum of Clients



Manubhai & Shah LLP

Chartered Accountants

Corporate Office



+91 79 26470000



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Our Offices



MUMBAI OFFICE

3C Maker Bhavan No II, 18 New Marine Lines, Mumbai-400 020, Maharashtra, India

Unit No 502, 5th Floor, Modi House, Bajaj Cross Road, Kandivali (West) Mumbai-400 067

KNOWLEDGE PROCESSING CENTER



13th Floor, "A" Block, Ratnaakar Nine Square, Opp. Keshav Baug Party Plot, Vastrapur, Ahmedabad – 380015, Gujarat, India.



2nd Floor, "D" Wing, 206 to 210, Shivalik Corporate Park, Behind IOC Petrol Pump, 132 ft. Ring Road, Satellite, Ahmedabad – 380015, Gujarat, India.

BRANCH OFFICES

GIFT City-
GANDHINAGAR

VADODARA

UDAIPUR

DELHI NCR

RAJKOT

INDORE

JAMNAGAR

SURAT



SCS & Company LLP (AAV-1091)
Company Secretaries

Overview

- We provide secretarial and compliance related services applicable to Listed/Unlisted Company's pursuant to Company/Corporate Laws, SEBI Laws, SEBI (LODR)/Listing Regulations, SEBI ICDR Regulations, National Company Law Tribunal services RBI Laws, IBC, Valuation of securities under IBBI/Companies Act/Income Tax Act/ FEMA, IEC, Trademark/Intellectual Property and other allied professional services.
- Besides the firm also offers advisory solutions on partnership and LLP laws, employee benefit regulations especially to IT and IT enabled based Companies. Our advisory services deliverables are based on gaining an understanding of clients' query, thorough analysis on the subject, in-house threadbare discussions on all possible solutions, considering myriad options, application of knowledge and past experience on the respective issues and providing an informed opinion on the query.
- All the designated partners of our LLP were working individually since years. In order to leverage the individually expertise and to strengthen our core competency our firm was constituted to deliver all the services to our clients under one umbrella. We are serving our clients from our two offices located at Ahmedabad and one at Jamnagar.

We commit to our clients "If compliance cost towards appointment of SCS and Co. LLP is considered as your investment, even then if any penalty arises for any non-compliances by chance, it will be our cost". We do not practice or do trials on clients nor we sub contract our services to other professionals; we accept mandate only if we are expert in respective assignments.

SCS and Co. LLP - No compromise towards "Compliances" and "Emoluments".

Industry Experience

- Manufacturing
- Textile
- Infrastructure
- Banking Services
- Non-Banking finance companies
- Broking Companies
- Capital market intermediaries
- EPC- Power/Energy Sector
- Edible Oil
- Constructions- Real Estate
- Metal
- Home appliances
- IT and IT enables Companies



Zero Compromise Towards
Compliance & Emolument

Companies Act

SEBI Laws

Public Offerings

LLP & NCLT

Other Ancillary

- Incorporation of Companies
- Obtaining License under Section 8 (Non Profit organization)
- Conversion of Private Limited to Public Limited Company and vice versa
- Shifting of Registered Office within city, state or from one state to another
- Alteration of Share Capital by Right Issue, Preferential Allotment, Buy Back and cancellation of Shares
- Alteration of Memorandum and Article of Association
- Change of Name or Object of the Company
- Creation/Modification and satisfaction of Charges
- Search Reports/Due-Diligence Reports as per Bank requirements
- Secretarial Audit
- Appointment and Resignation of Directors
- Conducting Board Meetings, Annual General Meetings and Extra Ordinary General meeting
- Preparation of Agenda, Minutes and compliances thereof
- Annual Filing, Preparation of Annual Returns, Notice and Director's Report
- Preparation and maintenance of Statutory registers viz. Register of Members, Register of Transfers, Register of Directors, Register of Directors' Shareholdings, Register of Charges, Register of Allotments, Register of Contracts etc.
- Striking off of Company
- Voluntary Liquidation of Company
- Winding up of Company
- Legal opinions on various aspects of Company Law

Companies Act 2013



Companies Act

SEBI Laws

Public Offerings

LLP & NCLT

Other Ancillary

- Secretarial Audit pursuant to Regulation 24A of SEBI (LODR), Regulation 2015 and as per the Section 204 provisions of the Companies Act, 2013;
- Quarterly & Annual Compliance under SEBI (LODR) Regulations, 2015;
- SEBI Takeover Compliances as per SEBI (SAST) Regulations, 2011
- SEBI (Prohibition of Insider Trading) Regulations, 2015
- Listing of Securities/Warrants/Debentures through Preferential Allotment and Right Issue in adherence with SEBI (ICDR), Regulation 2018
- Issuance of Bonus Shares and listing of Bonus Shares in adherence with SEBI (ICDR), Regulation 2018
- Buy-Back of securities
- Approval of Shareholders through Postal Ballots and E-voting
- Scrutinizer for conducting the Annual and Extra Ordinary General Meeting
- Conducting Annual General Meetings;
- Shifting Registered office of Company within city, state or from one state to another
- Due-Diligence reports for Banks
- Delisting of Securities of Companies;
- Migration of Company from SME to Main Board
- Merger/Amalgamation/Demerger/Arrangement of Company



Companies Act

SEBI Laws

Public Offerings

LLP & NCLT

Other Ancillary

All secretarial work related to ROC required to comply pre IPO. Conducting the Board Meeting and Extra Ordinary General meeting for the following Matters:

- Conversion of Private Limited to Public Limited Company
- Approval for Increase in Authorised Share Capital
- Approval for Pre IPO placement – Right Issue and Preferential Allotment of Shares to Promoter and Promoter Group
- Allotment of Bonus Shares
- Approval for further issue of Share Capital
- Appointment of MD and WTD
- Appointment of Independent Directors
- Appointment of Peer Review Auditors
- Alteration of Articles as per stock Exchange Requirements
- Formation of Audit Committees, Stakeholders and Nomination Committees
- Getting the NSDL and CDSL connectivity and demating of Shares
- Providing lock-in certificate to be provided to Stock Exchange
- Preparation of Minutes of the Company
- Preparation of Statutory Registers of the Company



Removal of Disqualification of Directors

For all individuals who are directors in companies of Gujarat or any other states can get directors DIN activated by filing Petition with High court via interim order if they are disqualified by MCA on basis of non filing of returns for particular period.

Companies Act

SEBI Laws

Public Offerings

LLP & NCLT

Other Ancillary

Limited Liability Partnership – (LLP's)

- Formation of LLP
- Changes in capital contribution
- Drafting and vetting of various agreements like LLP agreements, Supplementary agreements, Lease agreements, Service agreements, Leave and License agreements etc.
- Drafting of other legal documents like Memorandum of association, Articles of Association, POA, Affidavits, Indemnity Bond, Vakalatnama, Letter of Authority etc.
- Appointment and resignation of designated partners
- Annual filling & Striking off LLP
- Creation, Modification and Satisfaction of Charge
- Change in name and main object of the LLP
- Change in Registered Office of the LLP

NCLT, ROC, RD

- NCLT Applications and Hearing with regards to Insolvency and Bankruptcy Code 2016, in Voluntary Liquidation matters, Company Law matters and others.
- Consultancy Services.
- Liaison with Lead Manager, SEBI, Stock Exchange, Registrar of Companies, Reserve Bank of India Ministry of Corporate Affairs and other Government authorities.
- Appearance before National Company Law Tribunal (NCLT), Registrar of Companies, Regional Director & other Semi-Judicial Authorities.
- Liaison and interaction with Company Advocates, Solicitors and Legal Consultants



NCLT

Companies Act

SEBI Laws

Public Offerings

LLP & NCLT

Other Ancillary

NBFC's

- Application with RBI for Registration of Company as NBFC
- RBI compliances of NBFC Company - Non Systematically important NBFC not accepting or holding public Deposit

Valuation of Securities

- Valuation of Securities in case issuance or transfer of Shares as per IBBI- Registered Valuer & FEMA
- Valuation of Shares in case of amalgamation/merger - Share Exchange ratio
- Valuation of Shares as per Income Tax Rules & Business Valuation

IPR SERVICES

- All Trademark Services, all Copyright Services, all Patent and any Other IPR Related Services

Insolvency and Bankruptcy Code (IBC)

- Drafting and finalizing under section 7 & 9 of IBC
- Drafting and filing of petition under section 10 of IBC
- Filing of petition with NCLT for further proceedings.
- Any other application, replies or rejoinder filing to NCLT with regards to IBC

FEMA

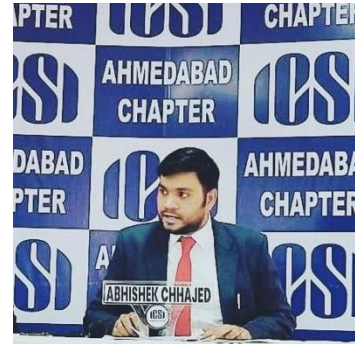
- Filing APR and FLA with Reserve Bank of India.
- Annual Filing, Quarterly Filing, Monthly Filing and Event Based Filings.
- Advance Reporting & FC-GPR/FCTRS





CS Anjali Sangtani (ACS, B. Com)

- Designated partner in SCS & Co. LLP and has vast experience of Company/Corporate law & SEBI Laws.
- Completed her commerce graduate from Ahmedabad University and professionally completed her company secretary course from ICSI in the year 2015
- Have worked in various well-known organization like Cargo Motors Limited.
- Industry experience of 7 years
- experience of handing 15+ public issues, compliance of listed companies, listing of securities, migration of Company from SME to Main Board.



CS & RV Abhishek Chhajed (ACS, LLB)

- Designated partner in SCS & Co. LLP
- Associate member of the Institute of Company Secretaries of India "ICSI" and a Law Graduate and Commerce Post Graduate.
- He is Trademark Agent under the Trademark Registry and also the Registered Valuer for Securities Financial Assets, under ICSI Registered Valuers Organisation
- He was the Chairman of the Management Committee of the (ICSI) at Ahmedabad in the year 2020.
- Expertise in valuation of securities, corporate laws and liaising with the authorities, departments
- Industry experience of 20+ years



CS Rupali Sanghi, ACS LLB

- Designated partner in SCS & Co. LLP
- Overall post qualification experience of 8 years in handling Secretarial and Legal matter of various companies.
- Exposure in conducting AGMs, EGMs, Board Meeting, Secretarial Audits, and Financial Audits, well versed with Statutory Compliance under SEBI Regulations, Stock Exchange Listing Agreements, FEMA, RBI, ESI, PF, Company Law and related acts.
- Having experience of 5 years with a Chartered Accountant in Practice

Detailed Firm Profile

PROFILE OF CHARTERED ACCOUNTANTS FIRM

- 1. Name of the Firm** : RAVI SHAH & CO.
CHARTERED ACCOUNTANTS
- 2. Constitution** : Partnership Firm
- 3. Partner Details** :

Name	Membership No.	Qualification
CA. Ravi H. Shah	109945	FCA, M. Com., DISA
CA. Ketul S. Soni	136117	FCA, M. Com.
CA. Mona V. Darji	135136	FCA, M. Com.
- 4. Associate Chartered Accountants** :

Name	Membership No.	Qualification
CA. Sapan Patel	611928	ACA, M.Com.
- 5. Qualification of System Audit** : Yes (DISA Qualified)
Certificate Course on Concurrent Audit of Bank : CA. Ravi H. Shah & CA. Ketul S. Soni completed certificate course on concurrent audit of bank conducted by ICAI
- 6. Address Tel./fax No. & E-mail No.** : "Harihar", First Floor,
2, Panchshil Society,
College Road, Nadiad-387 001
Dist. Kheda. Gujarat
- 7. Tel./fax No.** : 91 0268 2561482
- 8. Mobile No.** : M. No. 91 98252 71171
- 9. E-mail** : ravishah_ca@yahoo.co.in
- 10. Website** : www.rSCO.in
- 11. Firm Registration No. (ICAI)** : 121394 W
- 12. C&AG EMP. NO.** : WR 1371
- 13. Unique Code No. for Bank Audit** : 124014 (RBI Category II)
- 14. GST No.** : 24AAQFR8087G1ZM
- 15. Date of Establishment** : 2001
- 16. Peer Review Certificate No.** : 013744 (28/10/2021)

BANK AUDIT EXPERIENCE OF THE FIRM

(A) EXPERIENCE OF CONCURRENT/ REVENUE AUDIT OF THE BANKS

Sr.	BANK NAME	NATURE OF AUDIT	FROM
1	State Bank of India – TFCPC Vadodara Branch	Concurrent Audit	01-09-2021 to 30-09-2022
2	State Bank of India – RACC ANAND Branch	Concurrent Audit	01-10-2022 to 30-09-2023
2	Union Bank of India – Nadiad Branch	Concurrent Audit	01-04-2019 to 31-03-2022
3	State Bank of India – NRI Nadiad Branch	Concurrent Audit	01-07-2016 to 30-06-2019
4	Central Bank of India – Nadiad Main Branch	Concurrent Audit	01-01-2019 to 31-12-2019
5	Dena Bank – Dharmaj Branch	Concurrent Audit	01-07-2016 to 30-06-2018
6	Central Bank of India – Pij Branch	Concurrent Audit	01-02-2015 to 31-12-2017
7	Uco Bank – Nadiad Branch	Concurrent Audit	01-10-2014 to 30-09-2015
8	Bank Of Baroda – College Road Branch	Concurrent Audit	01-04-2011 31-03-2014
9	Uco Bank-Vallabh Vidyanagar Branch	Concurrent Audit	01-10-2009 to 30-09-2011
10	Indian Bank-Nadiad Branch	Concurrent Audit	01-03-2008 to 28-02-2011
11	Bank Of Baroda –College Road Branch	Concurrent Audit	01-04-06 to 30-04-09
12	The Thasra Peoples Co-Op. Bank Ltd.	Concurrent Audit	2003-04 to 2021-22
13	The Kheda Peoples Co-Op. Bank Ltd.	Concurrent Audit	Since 2007-08
14	The Kheda Dist. Central Co-Op. Bank Ltd. (H.O. & 87 Branches)	Concurrent Audit	From 2010 to 2017
15	Baroda Gujarat Gramin Bank (Timba Branch)	Concurrent Audit	01-04-2013 to 31-03-2015
16	Baroda Gujarat Gramin Bank (Chhani, Baroda Branch)	Concurrent Audit	01-04-2016 to 31-03-2017
17	Union Bank-Radhu & Vaso Branch	Revenue Audit	2006-07
18	Allahabad Bank-Nadiad Branch	Revenue Audit	2009-10, 2011-12, 2012-13
19	Corporation Bank-Nadiad Branch	Revenue Audit	01-02-2013 to 30-09-2014
20	Bank of India [Petlad, Samarkha & Pipariya SEZ Branch]	Revenue Audit	01-01-2014 to 31-12-2014
21	Central Bank of India – Petlad Road Branch Nadiad	Revenue Audit	01-03-2015 to 29-02-2016

(B) EXPERIENCE OF STATUTORY BRANCH AUDIT OF THE BANK

Sr. No.	BANK NAME	NATURE OF AUDIT	YEAR
1	DENA BANK 1. Dharmaj Branch 2. Ode Branch 3. Napa Br.	Statutory Audit (External)	2002-2003
2	DENA BANK 1. Dakor Branch 2. Pariaje Branch	Statutory Audit (External)	2003-2004
3	DENA BANK 1. Ajarpura Br. 2. Santrampur Br. 3. Sevalia Br.	Statutory Audit (External)	2004-2005
4	DENA BANK 1. Santh Pipli Br. Nadiad 2. Napa 3. Mahisha	Statutory Audit (External)	2005-2006
5.	DENA BANK 1. Lunawala Br. 2. Sevalia Br. 3. Mission Road, Nadiad	Statutory Audit (External)	2006-2007
6.	UNION BANK OF INDIA 1. Rudan Br. 2. Sojitra Br. 3. Sunav Br.	Statutory Audit (External)	2007-2008
7	UNION BANK OF INDIA 1. Uttarsanda Br. 2. Radhu Br. 3. Thasra Br.	Statutory Audit (External)	2008-2009
8	UNION BANK OF INDIA 1. Petlad Br. 2. Vaso Br. 3. Rudan Br.	Statutory Audit (External)	2009-2010
9	UNION BANK OF INDIA 1. Kanij Branch 2. Kasor Branch 3. Gobljaj Branch	Statutory Audit (External)	2010-2011
10	State Bank of India 1. Kapadwanj, 2. Kheda, 3. Ghodasar	Statutory Audit (External)	2011-2012
11	State Bank of India 1. Kalwa Chowk, Junagadh, 2. Mendarda, 3. Bantwa (Junagadh District)	Statutory Audit (External)	2012-2013
12	State Bank of India 1. Anand Road Borsad, 2. Matar	Statutory Audit (External)	2013-2014
13	State Bank of India 1. Halvad, 2. Kharaghoda, 3. Anand Mini Currency Cell	Statutory Audit (External)	2014-2015

(C) SPECIAL AUDIT (CLAIM VERIFICATION) ALLOTTED BY RESERVE BANK OF INDIA (RBI)

Sr.	BANK NAME	BANK ADDRESS	YEAR
1	Matar Nagarik Sahakari Mandli Ltd. Nature of Audit : Special Investigation of DICGC Claim Deposit (Work allotted by Reserve Bank of India)	Station Road, At & Post Matar Tal: Matar, Dist. Kheda	2004-05

(D) EXPERIENCE OF STATUTORY AUDIT OF CO-OPERATIVE BANK

Sr.	BANK NAME	YEAR
1	Anand Peoples Co-Op. Bank Ltd.	2004-05
2	The Dharmaj Peoples Co-Op. Bank Ltd.	2005-06
3	The Kheda Peoples Co-Op. Bank Ltd.	2006-07
4	The Ode Urabn Co-Op. Bank Ltd.	2007-08
5	The Prime Co-Op. Bank Ltd. H.O At Surat (Total 29 Br. In Gujarat)	2009-10
6	The Nadiad Peoples Co-Op. Bank Ltd.	2013-14
7	The Financial Co - Op. Bank Ltd, (HO and 3 Branches at Surat)	2017-18
8	The Godhara City Co-Op. Bank Ltd.	2018-19
9	The Zhalod Urban Co-Op. Bank Ltd.	2020-21

10	The Uttarsanda Peoples Co Op Bank Ltd.	2021-22, 2022-23 & 2023-24
11	Sardar Gunj Mercantile Co. Op. Bank Ltd.	2022-23, 2023-24

(E) EXPERIENCE OF EDP / SYSTEM AUDIT OF BANK

Sr.	BANK NAME	YEAR
1	Uco Bank, Antarsumba Branch (Migration Audit)	2009-10
2	The Thasra Peoples Co-Op. Bank Ltd.	2007-08 to 2017-18
3	The Kheda People Co-Op Bank Ltd.	2015-16 to 2016-17
3	The Dakor Urban Co-Op. Bank Ltd.	2007-08 to 2009-10

(F) EXPERIENCE OF PSU AUDIT

Sr.	PSU NAME	YEAR
1	Oriental Insurance Company Ltd. (DO Nadiad)	2020-21 & 2021-22
2	The Life Insurance Corporation of India (DO Nadiad)	2020-21 & 2021-22

(G) EXPERIENCE OF MAJOR GST AUDIT

Sr.	CLIENT NAME	YEAR
1	The Kheda District Co Op. Milk Producer Union Ltd., Gujarat State	2018-19, 2019-20
2	The Kheda District Co Op. Milk Producer Union Ltd., Maharashtra State	2018-19
3	The Kheda District Central Co-Op. Bank Ltd.	2017-18 to 2019-20
4	Milan Road Buildtech LLP, Gujarat & Maharashtra State	2018-19, 2019-20
5	Palghar Road Project Pvt. Ltd., Maharashtra State	2019-20
6	AIIPL MU Five Project Pvt. Ltd., Maharashtra State	2018-19, 2019-20
7	Shahpur Road Project Pvt. Ltd., Maharashtra State	2018-19, 2019-20
8	Shenwa Infrastructure Pvt. Ltd., Maharashtra State	2018-19, 2019-20
9	Horizon Motors, Nadiad	2017-18 to 2019-20
10	Vimal Construction, Kathlal	2017-18 to 2019-20

EXPERIENCE OF THE FIRM WITH UNIVERSITY/ EDUCATION SOCIETY

(a) Dharmsinh Desai University (DDU), Nadiad.

The firm is associated with Dharmsinh Desai University, Nadiad since last many years as advisor and internal auditor. The scope of the firm is to advise the university on the various legal matters including accounting, income tax, service tax etc. The firm is also advising on the matter of presentation of accounts before various government authorities. The firm quarterly submits the independent audit report on the following matters to University :

1. Verification of all Cash Books along with vouchers and their recording in the original books of accounts maintained in the Tally Package.
2. Verification of correctness of payments released in all respects and sanctions thereto ;
3. Scrutinizing the general ledger pertaining to the income, expenditure and Balance Sheet items in order to ascertain the correctness of the entries posted in the Tally.
4. Scrutinizing and checking the Bank Reconciliation Statement of all the Bank Accounts of the University and other entities of the University which are in direct control of the University.
5. Checking loans and advances sanctioned to the employees, verification of recoveries, and review of outstanding etc.
6. Checking periodically physically verify the Instrument of Investment made by the University under different heads from the Investment Register maintained.
7. To review and recommend the soundness, adequacy and application of accounting, internal controls and procedure.
8. To check deduction of TDS, PF, EPF, Professional tax and remittance thereof to the concerned authorities.

(2) Charotar University of Science and Technology (CHARUSAT), Changa.

The firm is also associated with the CHARUSAT. The main partner of the firm is invitee member to the finance committee of the CHARUSAT. The firm is regularly advising the institution on the issues of accounting, taxation, service tax, FCRA etc. The firm is also providing consultancy for obtaining bank finance to the university. The firm and partner are also providing such service to Charusat Healthcare & Research foundation (CHRF) at Changa.

EXPERIENCE OF OTHER ASSIGNMENT

1	Experience of conversion of single entry accounting system in to Double entry accounting System (Accrual Base)		
Sr.	Particulars	Nagarpalikas	Year
(i)	Introduction of Accrual Based, Computerised, Double Entry Accounting System in Gujarat Nagarpalikas <i>Gujarat Municipal Accounting Reform Project of Gujarat Municipal Finance Board</i>	Dakor, Umreth, Kheda, Thasra & Kanjari Nagarpalika	2005-07 To 2013-14
(ii)	Introduction of Accrual Based, Computerised, Double Entry Accounting System in Gujarat Nagarpalikas <i>Gujarat Municipal Accounting Reform Project of Gujarat Municipal Finance Board</i>	Petlad Nagarpalika	2005-07 to 2009-10
2	The Firm was also appointed by NABARD to conduct special Audit of PACS & DCCB to implement the Vaidynathan Package.		
3	The firm was also appointed to conduct Sample Audit of the claim under the Agriculture Debt Waiver and Debt Relief Scheme – 2008		
4	The firm was also appointed to conduct special audit of PWCS (Reveal, reform and restruction Package for Handloom Sector)		

OTHER AUDITS

(A)	Internal & Statutory Audit of Public Ltd & Pvt. Ltd. Companies
(B)	Experience of Statutory Audit of Dist. Rural Development Agency, Kheda for the year 2007-08 & 2008-09
(C)	Audit of Co-Operative Banks, Housing Societies, Credit Societies & etc.
(D)	Audit of Small & medium scale Business Houses & Traders.
(E)	Audit of Trust & Schools, Colleges & Hospitals.
(F)	Audit of Share Sub Brokers
(G)	Audit u/s. 44AB, 44AF& 44AE of income Tax Act.

OTHER SERVICES PROVIDING BY FIRM

Accounting Consultancy Work & Preparation of Documentation work of

1	Public Ltd. & Private Ltd. Companies	4	School & Colleges.
2	Small & Medium Business units, Traders & Firms.	5	Partnership Firms.
3	Trust & NGO's	6	Contractor, Doctors, Engineering Firms, Architects Etc.

Taxation Work (Direct Tax & Indirect Tax-GST) of

1	Public Ltd. & Pvt. Ltd. Companies.	4	Co-Operative Banks, Housing Societies, Credit Societies & etc.
2	Small & medium scale Business Houses & Traders	5	Salaried Persons.
3	Charitable Trust, Schools, Colleges & Hospitals	6	Commission Agent: LIC, Post, GIC.

STRENGTH OF THE FIRM

: Sixteen

(a)	CA - Partner	Three
(b)	Associated CA	One
(c)	Qualified Assistant	Five
(d)	Audit Assistant	Five
(e)	Other Staff	Two
(f)	Professional Expert	As Required from time to time